



Welcome to Tufts University School of Engineering! After completing a welcome call with your student support coach, please use this checklist to stay on track for starting your classes.

## Setting Up Your Student Accounts and Technology

Visit our [Getting Started page](#) for instructions on how to set up your accounts.

- [Activate your Tufts username](#) (UTLN).
- [Set up your Tufts email account](#), the official communication method with university faculty and staff.
- [Access our Student Information System](#) (SIS) to register for classes, view your account balance, request official transcripts, and more.
- [Log into Canvas](#), our primary learning platform at Tufts, to access course syllabi and materials, and begin connecting with professors and peers.

For 24/7 IT support, please visit the [Technology Services portal](#) and reach out via email, phone, or submit a request.

## Ordering Your Transcripts

Official transcripts from all the post-secondary institutions where you earned credit toward an undergraduate, graduate, or professional degree are required before you can register for classes. To be considered official, transcripts must be sent directly from the institution or a third-party transcript service to Tufts.

Official electronic transcripts should be sent to [gradadmissions.transcripts@tufts.edu](mailto:gradadmissions.transcripts@tufts.edu).

If official electronic transcripts are unavailable, please have official transcripts sent to:

**Office of Graduate Admissions**  
2 The Green  
Bendetson Hall  
Medford, MA 02155

## Financing Your Program

- Review our [tuition and fees](#).
- Explore [graduate payment options](#) including a monthly payment plan.
- Check out types of financial aid for [graduate programs](#) and [post-bacc programs](#).
- Learn how to [view your bill](#).
- Contact [Financial Services](#) with any questions.

## Registering for Courses

All students have an advising hold on their account before they can [register for classes](#) in SIS. You can lift your hold in one of two ways:

- Submit the [removal form](#) if you know the specific courses you plan to take.
- Attend an advising drop-in session with Dr. Marty Allen. You will receive additional information on drop-in session availability via email.

## Completing Orientation

As part of your onboarding, you must complete an asynchronous orientation course in Canvas. You will receive an invitation to your Tufts email address when the course is active.

There are also two required virtual events to attend prior to classes starting:

- [Getting Ready Live Orientation session](#) with your student support coach.
- [Semester Kick-off with Dr. Marty Allen](#), your faculty advisor.

Once the dates for these events are confirmed, you will be able to register via the links above.