As a Tufts University School of Engineering student, you have a number of resources available to provide support. We understand that unexpected occurrences happen, and if you think you may need to take a break from your program, we are here to listen, brainstorm, inform, encourage, and help you get the right support for your circumstances.

Step 1: Talk to Us

If you are considering time away, your first step is to schedule a call with your student support coach. They will listen to your concerns, help you think through things to consider, and offer guidance to help you make an informed decision about what's best for you.

Step 2: Consider Alternatives

Your student support coach can also discuss alternatives to time away from your program. Alternatives may include formal accommodations, accessing new/different healthcare, academic support, changes to your academic schedule or daily life, or connecting with on- or off-campus resources.

Step 3: Understand the Types of Leave

If you are considering time away, your first step is to schedule a call with your student support coach. They will listen to your concerns, help you think through things to consider, and offer guidance to help you make an informed decision about what's best for you.

Medical Leave	<u>Personal Leave</u>	<u>Parental Leave</u>
 Take time away to address medical conditions that may be hindering a student's capacity to fully participate in their program. Initiated with Student Support. Duration is semester-based and variable depending on circumstances. 	 Take time away for non-medical reasons such as work, family matters, non-academic programs, or professional opportunities. Initiated in the Student Information System (SIS) and in consultation with your program director. Duration is semester-based and variable depending on circumstances. 	 Take time away for the birth or adoption of a child if you will be the child's primary caregiver. Initiated in the Student Information System (SIS) and in consultation with your program director. Duration is one semester (fall or spring).

Step 4: Review Important Considerations

There are a number of items that may be impacted by a leave of absence including, but not limited to:

→ Tuition refundability

→ Health care/insurance

→ Financial aid

→ Academic impacts

Consult with your student support coach if you have questions or concerns and they can point you in the direction of resources.

Step 5: Returning to Tufts

If you take a leave of absence, Student Support is committed to guiding your return to your program and helping you achieve success.

Connect with your student support coach as far in advance of your desired return term as you are able so that they can review the process and help you re-enroll.